



**Village of Rosholt Minutes**  
**Regular Board Meeting**  
**Monday May 12<sup>th</sup> 2025**  
**7:00 p.m. @ Village Hall (101 S Main St)**

APPROVED 6-09-2025

Call to Order: By President, R. Kurszewski

Pledge of Allegiance

Roll Call: R. Kurszewski, E. Hartvig, T. Firkus, J. Malek, R. Mueller

Public Present: J. Zdroik, D. Colrud, J. Omernik, S. Johnson, N. Anderson, R. Kruzicki

**PUBLIC REQUESTS FOR CONSIDERATION:** N. Anderson asked board if letters went out in the quarterly sewer to residents about property clean up and options they have on where to dispose of various things. Board stated yes that they were included in the April Quarterly Sewer Bills.

Minutes: April 14<sup>th</sup> 2025

**Motion: E. Hartvig/ J. Malek to Approve** the minutes as read. **All in favor, none opposed, motion carried.**

Minutes: April 15<sup>th</sup> 2025-Special Organizational Meeting

**Motion: R. Kurszewski / E. Hartvig to Approve** the minutes as read. **All in favor, none opposed, motion carried.**

Minutes: April 28<sup>th</sup> 2025-Streets Committee Meeting -**MINUTES NOT SUBMITTED-NO ACTION TAKEN**

Minutes: April 29<sup>th</sup> 2025- Board of Review Meeting

**Motion: R. Kurszewski / E. Hartvig to Approve** the minutes as read. **All in favor, none opposed, motion carried.**

**UNFINISHED BUSINESS:**

- Review & Discuss Street Chip Sealing Bids from Fahrner & Scotts: Village President opened the submitted sealed bids from Fahrner Asphalt & Scotts Construction. He read aloud the bids for the following streets to be chip sealed. Main St S, Water & Jefferson along with a bid for crack fill starting at the corner of Randolph and Main St N to Maple St. **Motion: T. Firkus / J. Malek to Approve** the bid submitted by Fahrner Asphalt in the amount of \$ 23,704.00 to chip seal the Streets as follows, Main St S, Water St & Jefferson St. These chip sealing roads chosen are to maintain and preserve them in hopes to prolong their life for several years to come. **Roll call vote, all in favor, none opposed, motion carried.**
- Emergency Management Guide Update: N. Anderson & E. Hartvig are still working towards completing the guide. N. Anderson stated she did reach out to B. Weinert to discuss some portions of the guide. **NO Action was taken** only discussion was had on this agenda item.

**NEW BUSINESS:**

- Approve Rosholt Community Fireworks Permit: J. Omernik has filed with the clerk, the proper paperwork on behalf of the Rosholt Community Fireworks Committee to host the 28<sup>th</sup> Annual Rosholt Community Fireworks show up at the Rosholt Fair Park on July 5<sup>th</sup> at dusk. Rain date of July 6<sup>th</sup> if need be. **Motion: J. Malek/ R. Mueller to Approve** of the request by Rosholt Community Fireworks to hold the 28<sup>th</sup> annual Rosholt Fireworks show July 5<sup>th</sup> at Dusk up at the Rosholt Fair Park. **Roll Call Vote, all in favor, none opposed, motion carried.**

- Donation to Rosholt Community Fireworks Committee: Rosholt Community Fireworks Committee did submit a written request asking the village for a donation towards the 28<sup>th</sup> Annual Fireworks show. **Motion: R. Kurszewski / E. Hartvig to Approve** of a \$1,000.00 donation to the Rosholt Community Fireworks Committee towards Rosholt 4<sup>th</sup> of July Fireworks Display. **Roll Call Vote, all in favor, none opposed, motion carried**
- Review & Adopt Charter Ordinance: Clerk presented the Village Attorney charter ordinance combining the Clerk & Treasurer position along with it being an appointed position. This charter ordinance will be filed with the Wisconsin State Secretary. **Motion: T. Firkus / E. Hartvig to Approve** of the Charter Ordinance submitted by village attorney. Will be published as a class 1 publication in the Stevens Point Journal. **Roll Call Vote, all in favor, none opposed, motion carried**
- Fire Citation Ordinance Discussion: T. Firkus asked clerk to get in touch with the Town of Stockton Fire Chief Jeremy Spencer on how they created an ordinance to be able issue citations for illegal burns within the municipality. Chief Jeremy Spencer sent over their approved Outdoor and Refuse Burning Ordinance & Issuing citations for violations ordinance for us to see and review. **No Action** was taken on this agenda item; Village President will take to the Fire District Board Meeting on Wednesday May 14<sup>th</sup> to discuss with the Fire District Board members.
- Review & Discuss DNR email on vacant lot across from Bullpen: R. Mueller reached out to the DNR regarding the vacant lot across from Bullpen Bar, to have them come check out the lot to see if any violations are being made by property owner. DNR sent an email back reviewing the property and said that no violations were made they could see. The village board would like to see the property cleaned up and maintained. **No Action** was taken on this agenda item only discussion was had.
- Review, Discuss & Amend Employee Manual: Board discussed having 3 employee reviews a year instead of just (1) in Sept of every year. They discussed having them in January, May & September each year. Also, job descriptions they would like to see added to the employee manual. E. Hartvig will be reviewing the job descriptions and working on adding them to the employee manual. Clerk will email over the job descriptions to E. Hartvig for her review. **NO Action** was taken on this agenda item only discussion was had.
- Approve Operator's (Bartender) Licenses: E. Hartvig read aloud the applicants as follows Heather Skibba, Kenneth Johnson, Carol Wierzba  
**Motion: E. Hartvig / R. Kurszewski to Approve** of the 2025/2026 Operator Bartender License for Heather Skibba **Roll Call Vote, all in favor, none opposed, motion carried**  
**Motion: E. Hartvig/ J. Malek to Approve** of the 2025/2026 Operator Bartender License for Kenneth Johnson **Roll Call Vote, all in favor, none opposed, motion carried**  
**Motion: E. Hartvig / R. Kurszewski to approve** of the 2025/2026 Operator Bartender License for Carol Wierzba **Roll Call Vote, all in favor, none opposed, motion carried**

#### Maintenance Report:

- Sludge Judge Report: Village Maintenance R. Kruzicki was out taking sludge samples for the 1<sup>st</sup> time since Advanced Microbial Solutions finished treatment on the sewer ponds for sludge build up. R. Kruzicki presented the board with a map of where he took sludge samples on the ponds and the sludge measurement at each spot. The past 2-3 months our sewer water samples are coming back with higher BOD's than we would like them to be. After reviewing the sludge numbers along with reviewing the monthly Commercial Test Lab reports which are both showing higher numbers. **Motion: E. Hartvig / R. Mueller to Approve to Discontinue** dumping of waste water septic tanks & holding tanks at the Rosholt Sewer Ponds by any waste water haulers. Maintenance to change the locks at the sewer plant as well. **Roll Call Vote, all in favor, none opposed, motion carried**

NO Clerk Treasurer Report:

ROUTINE BUSINESS:

1. Towns Association Meeting May 19<sup>th</sup> -Town of Carson-6:15 Dinner/7-9 Meeting
2. Payment of Bills:  
Motion: R. Kurszewski/ E. Hartvig to Approve the payment of bills as read. All in favor, none opposed, motion carried.
3. **CLOSED SESSION:** Motion R. Kurszewski / E. Hartvig to enter **CLOSED SESSION** pursuant to Section 19.85 (1) (c) Wis. Stats, to conduct performance evaluations of **ALL** Public Employees
4. Motion: E. Hartvig/ R. Mueller to re-enter open session to take action on specific employee performance items

Adjournment at 8:55p.m.

Motion: E. Hartvig/ R. Mueller to adjourn. All in favor, none opposed, motion carried.

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Trisha Wrycza, Village Clerk-Treasurer

Affidavit of Posting on Village website and at Village Hall. Posted: 6-10-2025

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Trisha Wrycza, Village Clerk-Treasurer

### Village Bills                      This Month

Alliant Energy.....\$303.40  
American Fence..... \$ 89.68 (Fence by Fair Grounds)  
Amherst Telephone.....\$112.74  
Badger Heating.....\$ 9,568.50 (Library Furnace's)  
CWECC.....\$1,741.67  
Dempsey Law.....\$ 60.00 (Emails on Charter Ordinance)  
Firkus Lumber.....\$ 55.78 (stop rust, bar chain oil, gas cylinder, sockets)  
Flag Center.....\$ 836.25 (  
Harter's Disposal.....\$ 3,527.55  
NAPA Auto Parts..... \$ 516.28 (Plow Truck-clamps, hydro hoses, antifreeze)  
Portage County Treasurer..... \$ 11.55 (Spring Election Ballots)  
Portage County Treasurer..... \$ 536.00 (Dog Licenses 10/8/24 – 05/01/2025) **Paid 5/8**  
Rosholt Fire District.....\$ 1,283.18 (Truck Expense-by Equalize Value)  
Visa.....\$709.33  
WI Dept of Natural Resources.....\$ 165.00 (Annual Burn Site Permit)  
WI Public Service.....\$78.44

### Sewer Bills                      This Month

Alliant Energy.....\$1,062.59  
Amherst Telephone.....\$339.78  
Cellcom.....\$ 36.83  
Commercial Test Lab.....\$ 506.40 (April Testing)  
Firkus Lumber..... \$ 55.57  
Visa.....\$132.19  
WI Dept of Natural Resources..... \$ 379.66 (Annual Renewal for Sewer Ponds)  
WI Public Service.....\$ 19.25